

**DOCUMENT CONVERSION SERVICES**  
**RFP MSA 55238 - SECTION VII**  
**(DataBank IMX Response)**

**COST TABLE VII-2**

Geographic Region # 1,2,3 CSPLA -5 %  
**Category II - Paper to Electronic up to 1,000,000 Images**

Description of Service	Bid Price	Evaluation Criteria	Net Cost to State	Pg#/ Item # Pub. Price list
<b>Document Preparation</b>				
Remove staples, sort, etc.	19/Hr	500	\$9500	2
<b>Scanning</b>				
8 1/2" x 11"	.048/Image	800,000	\$38,400	1
8 1/2" x 14"	.057/Image	100,000	\$5700	1
11" x 14"	.067/Image	100,000	\$6700	1
<b>Indexing</b>				
Key Data Entry	.01/KS	10,000	\$100	2
<b>Quality Control</b>				
Random inspection of images	.0/Image	10,000	\$0	2
<b>Miscellaneous</b>				
Shredding	4.99/cubic ft	1,000	\$4990	3

**ESCALATION TABLE - CATEGORY II TOTALS**

Mandatory Requirements under Section 6.3.2 et.seq	CATEGORY II - TOTALS
First Year Category II Total	\$65,390
Second year escalated Total (1st year plus %) Second year escalation <u>0</u> %	\$65,390
Third year escalated Total (2nd year plus %) Third year escalation <u>2.5</u> %	\$67,024
CATEGORY II - FINAL TOTAL (add 3 years)	\$197,804
(Optional) Fourth year escalation <u>2.5</u> %	(Optional) Fifth year escalation <u>2.5</u> %

**DOCUMENT CONVERSION SERVICES**  
**RFP MSA 55238 - SECTION VII**  
**(DataBank IMX Response)**

**COST TABLE VII-3**

Geographic Region # 1,2,3 CSPLA -5%  
**Category III Microform to Electronic up to 1,000,000 Images**

Description of Service	Bid Price	Evaluation Criteria	Net Cost to State	Pg#/ Item # Pub. Price list
<b>Preparation for Scanning</b>	19/Hr.	500	\$9500	2
<b>Scanning</b>				
16mm	.036/Image	800,000	\$28,800	1
<b>Indexing</b>				
Key Data Entry	.01/KS	10,000	\$100	2
<b>Quality Control</b>				
Random inspection of images	.0/Image	10,000	\$0	2
<b>Miscellaneous</b>				
Shredding	4.99/cubic ft	1,000	\$4990	3

**ESCALATION TABLE - CATEGORY III TOTALS**

Mandatory Requirements under Section 6.3.3	CATEGORY III - TOTALS
First Year Category III Total	\$43,309
Second year escalated Total (1st year plus %)	
Second year escalation <u>0</u> %	\$43,309
Third year escalated Total (2nd year plus %)	
Third year escalation <u>2.5</u> %	\$44.392
CATEGORY III - FINAL TOTAL (add 3 years)	\$86,662
(Optional) Fourth year escalation <u>2.5</u> %	(Optional) Fifth year escalation <u>2.5</u> %

**DOCUMENT CONVERSION SERVICES**  
**RFP MSA 55238 - SECTION VII**  
**(DataBank IMX Response)**

**COST TABLE VII-5**

Geographic Region # 1,2,3 CSPLA -7%  
**Category V - Paper to Electronic from 1,000,001 to 10,000,000 Images**

Description of Service	Bid Price	Evaluation Criteria	Net Cost to State	Pg#/ Item # Pub. Price list
<b>Document Preparation</b>				
Remove staples, sort, etc.	18.60/Hr	1,000	\$18,600	2
<b>Scanning</b>				
8 1/2" x 11"	.047/Image	5,000,000	\$235,000	1
8 1/2" x 14"	.056/Image	500,000	\$28,000	1
11" x 14"	.065/Image	100,000	\$6500	1
<b>Indexing</b>				
Key Data Entry	.01/KS	50,000	\$500	2
<b>Quality Control</b>				
Random inspection of images	.0/Image	100,000	\$0	2
<b>Miscellaneous</b>				
Shredding	4.88/cubic ft	1,500	\$7320	3

**ESCALATION TABLE - CATEGORY V TOTALS**

Mandatory Requirements under Section 6.3.5 et.seq	CATEGORY V - TOTALS
First Year Category V Total	\$295,920
Second year escalated Total (1st year plus %) Second year escalation <u>0</u> %	\$295,920
Third year escalated Total (2nd year plus %) Third year escalation <u>2.5</u> %	\$303,318
CATEGORY V - FINAL TOTAL (add 3 years)	\$895,158
(Optional) Fourth year escalation <u>2.5</u> %	(Optional) Fifth year escalation <u>2.5</u> %

**DOCUMENT CONVERSION SERVICES**  
**RFP MSA 55238 - SECTION VII**  
**(DataBank IMX Response)**

**COST TABLE VII-6**

Geographic Region # 1,2,3 CSPLA -7%  
**Category VI - Microform to Electronic from 1,000,001 to 10,000,000 Images**

Description of Service	Bid Price	Evaluation Criteria	Net Cost to State	Pg#/ Item # Pub. Price list
<b>Preparation for Scanning</b>	18.60/Hr.	1,000	\$18,600	2
<b>Scanning</b>				
16mm	.035/Image	5,000,000	\$175,000	1
<b>Indexing</b>				
Key Data Entry	.01/KS	50,000	\$500	2
<b>Quality Control</b>				
Random inspection of images	.0/Image	100,000	\$0	2
<b>Miscellaneous</b>				
Shredding	4.88/cubic ft	1,500	\$7320	3

**ESCALATION TABLE - CATEGORY VI - TOTALS**

Mandatory Requirements under Section 6.3.6 et.seq	CATEGORY VI - TOTALS
First Year Category VI Total	\$201,420
Second year escalated Total (1st year plus %) Second year escalation <u>0</u> %	\$201,420
Third year escalated Total (2nd year plus %) Third year escalation <u>2.5</u> %	\$206,455
CATEGORY VI - FINAL TOTAL (add 3 years)	\$609,295
(Optional) Fourth year escalation <u>2.5</u> %	(Optional) Fifth year escalation <u>2.5</u> %

**DOCUMENT CONVERSION SERVICES**  
**RFP MSA 55238 - SECTION VII**  
**(DataBank IMX Response)**

**COST TABLE VII-8**

Geographic Region # 1,2,3 CSPLA -12%  
**Category VIII - Paper to Electronic over 10,000,000 Images**

Description of Service	Bid Price	Evaluation Criteria	Net Cost to State	Pg#/ Item # Pub. Price list
<b>Document Preparation</b>				
Remove staples, sort, etc.	17.60/Hr	1,500	\$26,400	2
<b>Scanning</b>				
8 1/2" x 11"	.044/Image	9,000,000	\$396,000	1
8 1/2" x 14"	.053/Image	500,000	\$26,500	1
11" x 14"	.062/Image	100,000	\$6200	1
<b>Indexing</b>				
Key Data Entry	.01/KS	100,000	\$1000	2
<b>Quality Control</b>				
Random inspection of images	.0/Image	1,000,000	\$0	2
<b>Miscellaneous</b>				
Shredding	4.62/cubic ft	2,000	\$9240	3

**ESCALATION TABLE - CATEGORY VIII - TOTALS**

Mandatory Requirements under Section 6.3.8 et.seq	CATEGORY VIII - TOTALS
First Year Category VIII Total	\$465,340
Second year escalated Total (1st year plus %) Second year escalation <u>0</u> %	\$465,340
Third year escalated Total (2nd year plus %) Third year escalation <u>2.5</u> %	\$476,973
CATEGORY VIII - FINAL TOTAL (add 3 years)	\$1,407,653
(Optional) Fourth year escalation <u>2.5</u> %	(Optional) Fifth year escalation <u>2.5</u> %

**DOCUMENT CONVERSION SERVICES**  
**RFP MSA 55238 - SECTION VII**  
**(DataBank IMX Response)**

**COST TABLE VII-9**

Geographic Region # 1,2,3 CSPLA -12%  
Category IX - Microform to Electronic over 10,000,000 Images

Description of Service	Bid Price	Evaluation Criteria	Net Cost to State	Pg#/ Item # Pub. Price list
<b>Preparation for Scanning</b>	17.60/Hr.	1,500	\$26,400	2
<b>Scanning</b>				
16mm	.033/Image	10,000,000	\$330,000	1
<b>Indexing</b>				
Key Data Entry	.01/KS	100,000	\$1000	2
<b>Quality Control</b>				
Random inspection of images	.0/Image	1,000,000	\$0	2
<b>Miscellaneous</b>				
Shredding	4.62/cubic ft	2,000	\$9240	3

**ESCALATION TABLE - CATEGORY IX - TOTALS**

Mandatory Requirements under Section 6.3.9 et.seq	CATEGORY IX - TOTALS
First Year Category IX Total	\$366,640
Second year escalated Total (1st year plus %) Second year escalation <u>0</u> %	\$366,640
Third year escalated Total (2nd year plus %) Third year escalation <u>2.5</u> %	\$375,806
CATEGORY IX - FINAL TOTAL (add 3 years)	\$1,109,086
(Optional) Fourth year escalation <u>2.5</u> %	(Optional) Fifth year escalation <u>2.5</u> %